

internships at MMA

mississippi museum of art

About MMA internships

Internships are available during the spring, summer, and fall semesters. In addition to working for a specific museum department, educational enrichment opportunities enhance the intern experience and include a number of museum-related topics; a behind-the-scenes tour of the Museum and its collection; and a meet-and-greet with the Director.

Available internships change from semester to semester based on need and museum capacity. Please be sure to indicate your departmental preference in priority order on your application form and MMA will do its best to accommodate your preferences. Unless otherwise noted, all internships are unpaid. Academic credit may be available for internships, though credit is granted through a student's university. Check with your academic advisor or registrar's office for further information.

Eligibility

To be eligible for an MMA internship:

1. You must have completed two years at an Institution of Higher Learning; and
2. You must be currently enrolled at or a recent graduate of an Institution of Higher Learning.

Application procedures

To apply, please submit the following in one package:

1. Personalized Cover Letter

Your letter could address: How your skills/experience qualify you for an internship; how the internship fits into your academic and career goals; your personal interests; what you hope to achieve/gain/learn from experience; what you believe you can contribute to the program; your reasons for applying to the program; how the experience would further your education/career plans; etc.

2. Internship Application – (on page 2)
3. Academic Writing Sample (3 pages max.)
4. Two letters of Recommendation – (on page 3)
5. Academic Transcript (copy sufficient)
6. Resume or CV
7. Personal statement (500 word max.)

Describe an individual or memorable experience that influenced your interest in the art world.

Submit your completed, signed application package to:

daniel johnson, Director of Engagement and Learning
Mississippi Museum of Art
380 S. Lamar St.
Jackson, MS 39201

Finalists may be contacted for an interview. Please, no e-mails or phone calls.

Deadlines

Summer Semester– March 31

Fall Semester – July 31

Spring Semester – November 30

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APPLICATION FORM

Personal Information

Name: _____

Current Address: _____

Permanent Address: _____

Cell Phone: _____ Email Address: _____

School Affiliation: _____ Major: _____

Term of Internship: ___ Spring ___ Summer ___ Fall

Please number your areas of interest in order of preference:

___ Collections

___ Exhibitions and Programs

___ Education

___ Marketing/Public Relations

Please check relevant skills:

___ Computer

___ Microsoft Word

___ Microsoft Excel

___ Adobe Creative Suite

___ Research

___ Writing/Editing

___ Graphic Design

___ Public Speaking

___ Foreign Language

___ Art Handling

Please sign and date below:

(signature)

(date)

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LETTER OF RECOMMENDATION FORM

Applicant's Name _____

Reference Contact Information

Name: _____

Title: _____

Organization/Affiliation: _____

Address: _____

Telephone: _____ Email: _____

Relationship to Applicant: _____

The letter of recommendation should be written on letterhead and attached to reference contact information sheet. Please include the following information:

1. Length of time and in what capacity you have known applicant
2. Commentary on applicant's professional development
3. Assessment of applicant's strengths, weaknesses and seriousness of purpose.
4. How acceptance to this program will benefit applicant