POSITION: Mississippi Museum of Art Teaching Fellow

STIPEND: Up to $4,000 (as earned through fulfilling hourly time commitments)

REPORTS TO: James and Madeline McMullan Director of School and Teen Programs and the Associate Curator of Interpretation and Evaluation

STATUS: Part-time fellowship, one year beginning September 12, 2023

JOB SUMMARY

The Museum is currently seeking ten undergraduate or graduate students to be a part of its 2023-2024 Teaching Fellows Program. The Teaching Fellows program is a paid student-guide initiative intended to bring together college students from four colleges and universities in the metro Jackson area (Jackson State University, Tougaloo College, Millsaps College, and Belhaven University) to engage with the Museum’s collection and to teach K-12 students who visit the Museum annually. Fellows will undergo training during the Fall 2023 semester to be led by museum educators, curators, and local academics. After the completion of training, Fellows will teach K-12 audiences in the Museum galleries during the Spring 2024 semester. This position is ideal for a person with an interest in museums, history, child development, or education and offers both course-credit through independent study and up to $4,000 throughout the fellowship (as earned through fulfilling hourly time commitments).

THE COMMITMENT

- 8 hours per week for 10 weeks during Fall 2023 (mandatory class/session attendance on Tuesdays, 5:30 PM - 8:30 PM)
- 8 hours per week on-site and remote during Spring 2024 (during the Museum's public hours)

Work times will accommodate the student’s schedule, except for mandatory Tuesday evenings in Fall 2023. Applicants must commit to both semesters and identify a faculty sponsor to oversee their work. We will work with institutions on an individual basis to provide course credit if desired.

ESSENTIAL FUNCTIONS

- Conduct research on the Museum’s collection and visiting exhibitions
- Create research-based tours
- Facilitate close-looking conversations
- Create, lead, or assist with studio activities
- Collaborate with the Museum’s Education team to execute public programming

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

- Current Freshman, Sophomore, Junior, or graduate student at Belhaven University, Jackson, State University, Millsaps College, or Tougaloo College
- Interest in K-12 teaching, museums, history, child development, and/or visual art
Experience working with children
• Strong academic record
• Strong written, verbal, and public speaking skills
• Detail oriented, prompt, professional, and reliable
• Availability on Tuesdays in the Fall from 5:30 PM - 8:30 PM
• Availability for 1-2 shifts during Tuesday through Friday mornings in the Spring

TO APPLY

To be considered for the Teaching Fellows program, please submit the following application materials in one email to mbarnes@msmuseumart.org by August 25, 2023.

1. Statement of Interest (500-word maximum)
2. Current Resume
3. Official or Unofficial Academic Transcript(s)
4. Two (2) Letters of Recommendation (300-word max)

*One faculty of your recommenders must note that they will be your faculty sponsor/advisor independent study advisor, if you are accepted into the program. This advisor will participate in your final evaluation tour in December 2023.

Incomplete applications will not be sent to the search committee. Applicants selected for interviews will be notified via email.

**If any of these requests present a barrier for applying for this position, or if you have any additional questions, please contact Merry Barnes at mbarnes@msmuseumart.org.